

Windows Operating System



Wifi: Connect to EduRoom

Username: USE FULL EMAIL ADDRESS

Password: NetID password

- 1 From the Desktop, type Edge in the search bar, open (must use the Microsoft Edge browser)
- 2 In the address bar go to print.iastate.edu/papercut
It will automatically start downloading the Papercut Mobility file
- 3 Mobility Driver, click "yes"
- 4 English, click "ok"
- 5 Click the circle that says Accept, click "next"
- 6 Find our printers in the list (alphabetical)
SICTR-2114-BW-Pickup (black and white printing)
SICTR-2114-Color-Pickup (color printing)
- 7 Click on the box in front of each printer. Click on "next"
- 8 Log into Papercut
Username: Always use FULL EMAIL ADDRESS
Password: NetID password
- 9 Click on "next"
- 10 Click on "finish"
- 11 Go to the document that you would like to print and click on "file>print". Find the printer that you just installed (either black and white or color) and adjust the specifics for your printing needs. IE: Number of copies, single/double sided, size letter (8.5x11) or tabloid (11x17). Do not use A3, A4, etc.
- 12 Click "print"
- 13 To print your documents, go to **SICTR-2114-Pickup** (printer located outside of Room 2114 in the Student Innovation Center) and login by using you email address and password on the touchscreen.

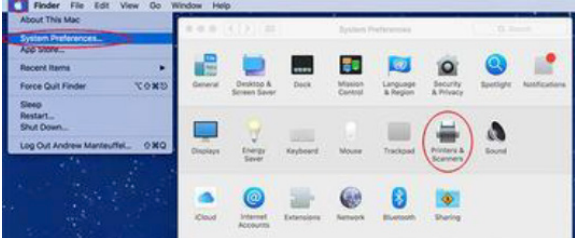

MAC Operating System



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- 1 Click on "System Preferences"
- 2 Click on "Printers and Scanners"

- 3 Click on the + button

- 4 Find our printers in the list (alphabetical)
SICTR-2114-BW-Pickup (black and white printing)
- 5 Click "Add" once the boxes have populated
- 6 Click on the + button again to add the other printer
SICTR-2114-Color-Pickup (color printing)
- 7 Click "Add" once the boxes have populated
- 8 Go to the document that you would like to print and click on "File>Print". Find the printer that you just installed (either black and white or color) and adjust the specifics for your printing needs. IE: Number of copies, single/double sided, size letter (8.5x11) or tabloid (11x17). Do not use A3, A4, etc.
- 9 Click "print"
- 10 Log into Papercut
Username: Always use FULL EMAIL ADDRESS
Password: NetID password
- 11 To print your documents, go to **SICTR-2114-Pickup** (printer located outside of Room 2114 in the Student Innovation Center) and login by using you email address and password on the touchscreen.

iPhone/iPad




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- 1 Go to the document that you would like to print and tap on the share icon 
- 2 Tap on "print"
- 3 Tap on "printer"
Find our printers in the list (alphabetical)
SICTR-2114-BW-Pickup (black and white printing)
SICTR-2114-Color-Pickup (color printing)
- 4 Log into Papercut
Username: Always use FULL EMAIL ADDRESS
Password: NetID password
- 5 Adjust the specifics for your printing needs. IE: Number of copies, single/double sided, size letter (8.5x11) or tabloid (11x17). Do not use A3, A4, etc.
- 6 Click "print"
- 7 Log into Papercut
Username: Always use FULL EMAIL ADDRESS
Password: NetID password
- 8 To print your documents, go to **SICTR-2114-Pickup** (printer located outside of Room 2114 in the Student Innovation Center) and login by using you email address and password on the touchscreen.

Android Device



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- 1 Go to Google Play Store
- 2 Search for Mobility Print App 
- 3 Install the App
- 4 Open the App
- 5 Allow Mobility Print to send you notifications? **ALLOW**
If this is your first time launching the app, tap the box that says "Tap here and check the Mobility Print Service is on."
- 6 Slide the Mobility Print toggle to **ON**
- 7 Exit out of the Mobility Print App
- 8 Go to your file
- 9 Tap on the **More Options button (...)** upper right
- 10 Select **PRINT**
- 11 Select Printer
Find our printers in the list (alphabetical)
SICTR-2114-BW-Pickup (black and white printing)
SICTR-2114-Color-Pickup (color printing)
- 12 Adjust the specifics for your printing needs. IE: Number of copies, single/double sided, size letter (8.5x11) or tabloid (11x17). Do not use A3, A4, etc.
- 13 Tap on the **Printer Icon**
- 14 If prompted, confirm that you wish to use Mobility Print. **OK**
- 15 A notification may appear that says "Your job needs authentication." **Tap the notification and enter your ISU credentials.**
Username: USE FULL EMAIL ADDRESS
Password: NetID password
- 16 To print your documents, go to **SICTR-2114-Pickup** (printer located outside of Room 2114 in the Student Innovation Center) and login by using you email address and password on the touchscreen.